



Retired Public Employees' Association
of California (RPEA)

GENERAL ASSEMBLY 2018

September 9 – 12, 2018

Doubletree Hilton Hotel
100 The City Drive
Orange, CA 92868-3204

Information
Brochure

(REV. 07/03/18)

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Tentative Schedule of Events

SEPT. 8, 2018 – SATURDAY – EARLY ARRIVAL FOR STAFF & BOARD MEMBERS ONLY

3:00 - 5:00 Area Directors Meeting – IC BOARDROOM

Dinner on your own

SEPT. 9, 2018 - SUNDAY

8:00 - 1:30 Registration - FOYER

9:00 - 12:00 **Board of Directors Meeting** – IC BOARDROOM

12:30 - 1:30 Assistant Sgt. at Arms Training – BALLROOM

Lunch on your own

2:00 - 3:00 **Opening of General Session** – Grand Ballroom

3:00 - 4:00 Legislative Panel - Ballroom

4:00 - 5:00 PERS Panel – Ballroom

6:00 **Delegates' Reception** – ATRIUM/PATIO

SEPT. 10, 2018 - MONDAY

6:30 - 8:30 **Breakfast Buffet** – ATRIUM/LOBBY BAR/INTL CTR

PLEASE VACATE BY 8:30AM SO HOTEL STAFF CAN RESET THE ROOM

9:30 - 12:00 **Workshops, Resolution Hearings & Area Meetings (Schedule TBD):**

1 – ATRIUM

2 – REDONDO

3 – SUNSET

4 – INTL CTR

10:00 - 11:30 HOSPITALITY ROOM – (CAL FOYER)

12:00 - 1:30 **Lunch Buffet** – ATRIUM/LOBBY BAR/INTL CTR

PLEASE VACATE BY 1:30PM SO HOTEL STAFF CAN RESET THE ROOM

2:30 - 5:00 **Workshops, Resolution Hearings & Area Meetings (Schedule TBD):**

1 – ATRIUM

2 – REDONDO

3 – SUNSET

4 – INTL CTR

3:00 - 4:30 HOSPITALITY ROOM – (CAL FOYER)

6:30 **BANQUET** - Ballroom

SEPT. 11, 2018 - TUESDAY

6:30 – 8:30 **Breakfast Buffet** – ATRIUM/LOBBY BAR/INTL CTR

9:00 – 11:30 **General Session Resumes** – Grand Ballroom

10:00 – 11:30 HOSPITALITY ROOM – (CAL FOYER)

12:00 – 1:30 **Lunch Buffet** – ATRIUM/LOBBY BAR/INTL CTR

2:00 – 5:00 **General Session – Resolutions** – Grand Ballroom

3:00 – 4:30 HOSPITALITY ROOM - (CAL FOYER)

6:30 **Candidates' Reception** – ATRIUM/PATIO

SEPT 12, 2018 - WEDNESDAY

6:30 - 8:30 **Breakfast Buffet** – ATRIUM/LOBBY BAR/INTL CTR

9:00 - 12:00 **General Session Resumes** – Grand Ballroom

*Election of Officers

*Closing of General Session

12:30 -1:30 President Briefs the New Board – Grand Ballroom

What to Wear

RPEA Polo Shirts will be provided to all Delegates.
All others may purchase shirts in the Registration Office for
\$20.00 each.



Sunday, September 9

Opening Session begins at 2:00 pm. Business dress is appropriate.

It is recommended that you keep a sweater or light jacket on hand since it is difficult to control the temperature to suit everyone.

Monday, September 10

It's a full day of Resolution Hearings, Workshops and Area Meetings. **Wear your new RPEA polo shirt and be comfortable.**



The **Banquet** begins with a **cash only bar** at 6:30 pm. Dress as you would to dine with friends.

Tuesday, September 11

The General Session reconvenes at 9:00 am. **Comfortable work clothing** is acceptable.



Wednesday, September 12

The General Session resumes at 9:00 am and is scheduled to conclude at noon. **Wear what you plan to travel in.**

Hotel

Hotel arrangements will be made for you by RPEA Headquarters staff. [Contact the Headquarters Office by phone at \(800\) 443-7732 or by fax at \(916\) 441-7413. Please do not contact the hotel directly.](#) You may also send an e-mail message to the Headquarters Office mailbox at rpeahq@rpea.com. If you send your request by fax or e-mail, **put GA HOTEL RESERVATION in the subject line** and be sure to include the following information:

- *Check In Date*
- *Check Out Date*
- *One King or Two Full sized beds (based on availability)*
- *# of Occupants*

The [deadline for submitting your reservation request to Headquarters is Friday, July 20, 2018](#). Space is limited, so call as soon as possible to ensure that you get the accommodations you want. Be prepared to provide the following information:

When making your reservation, [let the Headquarters staff member know of any special needs](#). Please be specific since special needs rooms are limited.

Room Rates

\$120.00 per night, plus tax

[Alternates, Visitors, Volunteers and Guests must settle their hotel bill at check out.](#)

[You will not be invoiced for payment after GA, so please plan accordingly.](#)

Check-In / Check Out

Check In Time: 4:00 p.m.

Check Out Time: 11:00 a.m.

Additional Information:

If you are sharing a room with a spouse, significant other, friend or Delegate, only one reservation needs to be made. Therefore, you will want to coordinate with the other person to decide who will make the reservation.

If you are a Delegate sharing the room with an Alternate, you should reserve the room. This will allow the alternate to attend with no rooming cost to the chapter. Please list both names when you make your reservation.

There is no charge for one additional occupant per room.

Parking & Baggage

Self-Parking: \$12.00/day; **Valet Parking:** \$20.00/day

[Hotel Guest Services will check baggage for early arrivals when room is unavailable.](#)

Shuttle Information

The Doubletree Hilton does not offer shuttle transportation to/from the airport and hotel. You can make your arrangements through SuperShuttle using RPEA's company discount.

SuperShuttle
Need a lift?

Ride SuperShuttle to and from the Santa Ana (SNA) Airport for \$9.00. Shared ride/round trip required.

To make your reservation and receive the RPEA discount:

- *Make your reservation online by following this link:*
<https://www.supershuttle.com/default.aspx?GC=G88NN>
- *Provide the requested information to include round trip service, your name, flight details (to and from the airport), and your local contact phone number.*
- *Select Airport from the drop-down listing of airports.*
- *Provide a credit card for payment.*
- *Print your confirmation page (or you can e-mail it to yourself).*
- *To book by phone, call (800) 258-3826. Provide the discount code "G88NN." There is a \$1.00 surcharge for phone reservations.*



Due to our limited staff, Headquarters is unable to make individual shuttle arrangements. If you are unable to make your reservation online, please call the *To Book by Phone* number above.

Additional Transportation Option

Uber – Local inexpensive transportation with various size cars/SUV

Website: www.uber.com

Contact: Download Android or iPhone app

Hospitality

Hospitality is located in the Doubletree Hilton CalFoyer. Because of the timing and availability of breakfast and lunch buffets, the only refreshments served in the Hospitality area will be coffee, tea and water. You may purchase snacks in the hotel's K2 Grab 'n Go shop which also offers Starbuck's products.



Schedule:

Monday, September 10:	10:00am – 11:00am 3:00pm – 4:30pm
Tuesday, September 11:	10:00am – 11:30am 3:00pm – 4:30pm

Meals

Breakfast Buffets

Location: Atrium/Lobby Bar/International Center

6:30 am – 8:30 am

Monday, September 10*

Tuesday, September 11

Wednesday, September 12

Menu (all days)

Assorted Whole Fruit

Fresh Scrambled Eggs

Bacon & Sausage

Potatoes

Oatmeal

Freshly Baked Breakfast Breads

Coffee/Water

Juices

Assorted Hot Teas

***ON MONDAY, SEPTEMBER 10:**

PLEASE VACATE BY 8:30AM SO HOTEL STAFF CAN RESET THE ROOM

NOTE: *No claim for reimbursement will be accepted for these meals without prior authorization from the Office Manager. If you have dietary concerns and need special authorization, contact Office Manager Tanya by e-mail at Tanya@rpea.com, or by phone at 800-443-7732 no later than July 20, 2018.*

Lunch Buffet

Location: Atrium/Lobby Bar/International Center

Monday, September 10

12:00pm – 1:30 pm

Menu

Build Your Own Salad Bar with Chef's Choice Of 5 Toppings and 3 Dressings

Garlic Bread

Minestrone Soup

Spaghetti and Meatballs

Assorted Cookies

Lunch Buffet

Location: Atrium/Lobby Bar/International Center

Tuesday, September 11

12:00pm – 1:30pm

Menu

Greek Salad with Tomatoes, Cucumber, Red Onion, Feta Cheese & Lemon-Oregano
Vinaigrette
Roasted Mediterranean Chicken
Seasonal Vegetables
Cream of Broccoli Soup
Garlic Bread
House-Made Rice Pudding
Cheesecake or Chocolate Cake

PLEASE VACATE BY 1:30PM SO HOTEL STAFF CAN RESET THE ROOM

NOTE: *No claim for reimbursement will be accepted for these meals without prior authorization from the Office Manager. If you have dietary concerns and need special authorization, contact Office Manager Tanya by e-mail at Tanya@rpea.com, or by phone at 800-443-7732 no later than July 20, 2018.*

Delegates' Reception

Sunday, September 9, 2018, 6:00pm

Atrium/Patio

Menu

(TBD)

Cash Only Bar

NOTE: *No claim for reimbursement will be accepted for this meal without prior authorization from the Office Manager. If you have dietary concerns and need special authorization, contact Office Manager Tanya by e-mail at Tanya@rpea.com, or by phone at 800-443-7732 no later than July 20, 2018.*

Banquet

Monday, September 10, 6:30pm

Ballroom

Menu

Classic Caesar Salad with Hearts of Romaine, Garlic Croutons, Parmesan Cheese, Caesar Dressing

Entrée #1

Slow-Roasted Garlic Chicken Breast with Pan Jus
Herb Rice Pilaf & Squash Medley

Entrée #2

Herb-Seared Salmon with Beurre Blanc Sauce Served with
Roasted Red Potatoes and Butternut Squash Hash

Entrée #3

Mushroom ravioli
with Broccoli and Honey-Glazed Carrots

Dessert

Carrot Cake with Cream Cheese Frosting

Cash Only Bar

NOTES:

- *Delegates* will receive their banquet ticket(s) when they register at General Assembly.
- *Alternates, volunteers, visitors and guests who wish to pre-purchase* banquet tickets must complete the **Meal Ticket Request form** on page 13 of this brochure. You will receive your pre-purchased banquet tickets when you register at General Assembly.
- Banquet tickets can also be purchased by cash or check at General Assembly in the RPEA Office located in the Malibu Room **from 1:00 p.m. to 3:00 p.m. on the day of the banquet.** **NOTE:** Your banquet ticket must be purchased prior to or at GA. You will not be able to attend and request billing after the event. Alternates must request sponsorship/reimbursement from their chapter.
- **The cost for a single banquet ticket is \$60.00** Your ticket must be shown at the door of the Ballroom when you arrive.

NOTE: *No claim for reimbursement will be accepted for this meal without prior authorization from the Office Manager. If you have dietary concerns and need special authorization, contact Office Manager Tanya by e-mail at Tanya@rpea.com, or by phone at 800-443-7732 **no later than July 20, 2018.***

Candidates' Reception

Tuesday, September 11, 2018, 6:30pm

Atrium/Patio

Menu

(TBD)

Cash Only Bar

NOTE: *No claim for reimbursement will be accepted for this meal without prior authorization from the Office Manager. If you have dietary concerns and need special authorization, contact Office Manager Tanya by e-mail at Tanya@rpea.com, or by phone at 800-443-7732 **no later than July 20, 2018.***

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Special Travel Request

If you need to extend your stay for RPEA business only, you must complete and send the Special Travel Request form to Office Manager Tanya at the Headquarters Office via e-mail at Tanya@rpea.com **no later than July 20, 2018**. You may also fax your request on this form to (916) 441-7413. If submitting your request via e-mail, be sure to include all information requested on the Special Travel Request form.

No special travel requests will be granted for attendance at the September 8, 2018 Area Directors Meeting.

*Complete this form **only** if you are requesting extra travel time.*

PLEASE PRINT

Name & Capacity: <i>(i.e., Delegate, Alternate, etc.)</i>	
Chapter No. & Area:	
Dates Requested:	
Reason Requested:	

For Office Use Only - Check One:

Approved _____	Disapproved _____
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Reason:

Signature: _____ Date: _____
Tanya Rakestraw, Office Manager

Headquarters will acknowledge receipt of this form.

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Banquet Ticket Request

(Please Print)

Name:	
Chapter No. & Area	
Capacity (<i>Delegate, Alternate, etc.</i>)	
Guest Name:	

The **Banquet** will be held on **Monday, September 10, 2018 in the Ballroom from 6:30pm – 10:00pm**. All **DELEGATES** are expected to attend. The **price for ALTERNATES, VOLUNTEERS, GUESTS and VISITORS is \$60.00 per person**. **Seating is limited**, and we may not be able to accommodate late requests.

I want to purchase one (1) **Banquet** Ticket **for myself**.

I want to purchase one (1) **Banquet** Ticket **for my guest**.

_____ ENTRÉE SELECTION FOR YOU _____ ENTRÉE SELECTION FOR YOUR GUEST

(Put entrée number in the blank. Entrée numbers are found on page 9 of this brochure.)

Please enclose your check made payable to RPEA.
Write "GA Meals" on the memo line.

Print this page and e-mail, snail-mail or fax to:

*RPEA Headquarters Office
300 T Street, Sacramento, CA 95811
E-Mail: tanya@rpea.com
Fax: (916) 441-7413*

NO LATER THAN JULY 20, 2018

